

Application for
membership fee
reduction
(special consideration)
2019

**The Institute of Chartered
Secretaries and Administrators (ICSA)**
(Australian Division)

Governance Institute of Australia Ltd
ABN 49 008 615 950

1. Personal details *(Please print clearly)*

Title (Mr, Miss, Ms, Mrs)	First name	Middle name	Last name
Preferred name	Date of birth <input style="width: 150px; height: 20px;" type="text" value=" / /"/>		Gender Male Female
Postal address			
Suburb		State	Postcode
Country		Business hours phone ()	
Mobile no		Email <input style="width: 400px; height: 20px;" type="text"/>	

2. Privacy notice

Governance Institute of Australia Ltd collects personal information about you so that we can provide you with the services you have requested. We may also use your information to manage professional conduct issues, improve our products and services and offer you our or our sponsors', partners' or suppliers' products and services which may be relevant to your needs. We may disclose personal information about you to third party contractors (eg mailing houses, conference organisers), who may be located in Australia, the UK or the USA, but if we do so we take steps to ensure that your privacy is respected. We may also disclose your information to the Institute of Chartered Secretaries and Administrators in the UK if you are a member of this institute. Our privacy policy contains information about how you can access and correct the personal information we hold about you, or make a privacy complaint. It is available from our website governanceinstitute.com.au or from our offices. You may update or alter your personal communications preferences and contact information at any time by logging in to governanceinstitute.com.au and selecting 'My Governance Institute'.

3. Declaration

I understand that Governance Institute may request documentation to support my request. Should my situation change, I agree to notify Governance Institute within 14 days and pay the remaining fee for the year. I also agree to meet my CPD requirements (unless a CPD exemption has been granted).

Signature	Date <input style="width: 200px; height: 30px;" type="text" value=" / /"/>
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4. Reason for Request

- | | |
|---|--------------------------------|
| Unpaid Parental leave | Not in Governance or Risk role |
| Casual/Part-time work | Unemployed |
| Significant health/illness-related issues | Severe financial hardship |

Please provide details here:

5. 2018 membership fees (GST-free)

Method of payment

Cheque — made out to Governance Institute of Australia Ltd

MasterCard Visa

Card no

Continued overleaf

Expiry date

/

Name on card

Signature

Date

Name and address of cardholder if other than yourself

6. Reduced rate information

Membership rates

- Reduced rates of membership are assessed on an individual, year-to-year basis.
- You could be entitled to up to 75% discount.
- Governance Institute may request documentation to support your request at the time of application, or any time during the current membership year.

Exemption of compulsory CPD requirement

- If you would like information on applying for an exemption from your compulsory CPD requirement, please visit governanceinstitute.com.au/forms to view and download an application and information form.

Office use only

Approved by

Date approved